

Greenspun School Organizational Team

Minutes for meeting on October 30, 2024

SOT members:

Ashley Hanks (parent) present	Jackie Carducci, Principal
Angie Lee (parent) absent	Kara Matthews (teacher) present
Amber Whiting (parent) present	Casey Juliano (teacher) present
Krysta Ortiz (parent) present	Liza Neilson (support staff) present
Stephen Silberkraus (parent) absent	Andrew Slocum (teacher) present
Mailee Wachter (student rep.) present	Camila Courtney (student rep.) present

Also present:

Nakia Barker, Assistant Principal
Katja Hermes, Assistant Principal

- Krysta calls the meeting to order at 2:30pm
- Jackie asks the members to introduce themselves, all members introduce themselves
- Krysta is nominated as 2024-2025 chairperson, members vote unanimously to approve Krysta as chairperson
- Casey nominates Andy as the 2024-2025 secretary, Krysta 2nds, members vote to approve Andy as the secretary for the 2024-2025 school year.
- Jackie asks Nakia to provide an overview of the School Performance Plan for the newly formed team.
- Nakia presents an overview, including the academic achievement goals for MAP scores for reading and math. She further explains that the School Improvement Plan (SIP) also includes Panorama survey information regarding student inclusiveness and safety on campus.
- Nakia adds that the school operational strategic budget is also part of the SOT responsibility to review and approve each year. Nakia reviews the format and current balances of the strategic budget, including salary and supply allocations. She explains that the balance at the beginning of the school year was \$619,062.57, and the current available balance is \$236,919.04, with all pending expenses currently accounted for.
- Jackie explains that the new bleacher installation and planning is underway, with plans to begin the installation process within the coming month.
- Nakia explains that any purchases requested in excess of \$2,000 will be presented to the SOT for input, discussion, and a vote for transparency of the budget expenditures.
- Nakia presents recent purchase requests by the school, including a \$2,057 expense for a reading program for a student with dyslexia that had not previously been presented to the SOT.

- Nakia adds that the music department purchased instruments with budgetary funds, but will be reimbursing the budget with money earned from their Instaraise fundraiser.
- Nakia asks the SOT to review a purchase request of \$25,000 for a new sound system in the cafeteria. Krysta motions to approve the purchase of the sound system. Jackie 2nds the motion, team votes to approve the purchase.
- Nakia asks the team to review a purchase request to paint the mauve window trim at a cost of \$25,000. Andy inquires about whether the CCSD facilities team that painted the trim last month is available to perform this work for us as well. The SOT decides to seek more information about this expense and readdress the expense at the next meeting before voting to approve.
- Nakia adds that the \$12,000 requested expense for landscaping improvements will be postponed in order to gather more information about this requested expense.
- Nakia asks the team to review a \$6,000 purchase request for new power outlets installation in the band room to accommodate modern technology needs, and to improve safety by removing the need to use long extension cords in the band room. Motion is made, seconded, and team votes to approve the expense for the outlets.
- Nakia asks the team to review a \$14,000 requested expense to replace the custodial electric flatbed. Andy inquires if we can research the eligibility for credit or replacement through the CCSD Beyond Economical Repair (BER) procedures. Nakia agrees to seek BER replacement and readdress the purchase request at the next meeting.
- Nakia asks the team to review a \$10,000 purchase request for a three wheeled vehicle for campus security to perform perimeter checks around the school throughout each school day. Kara inquires if the school needs both a golf cart and a three wheel vehicle, or if one vehicle might be able to be used for both purposes. Nakia agrees to inquire about this option and will re-visit this purchase request at the next meeting.
- Krsysta asks the team to review the minutes from the September meeting. Minutes are revised to include more specific information about the school improvement plan goals. Motion is made and seconded to approve, and all members vote to approve the September meeting minutes.
- Mailee and Camila add that STUCO has a canned food drive coming up in November, and that they appreciate the support of Greenspun families.

Next SOT meeting date is Thursday November 21, 2024